

**Montana Shared Catalog  
Spring Membership Meeting  
Friday, May 4, 2012  
Yogo Inn, Lewistown, MT**

**Ken Adams welcomed new library directors to the MSC:**

- Susan Gregory, Bozeman Public Library
- Stephanie Johnson, Glasgow City County Library
- Bruce MacPherson, Yellowstone Public Library
- Richard Ball, Lincoln County Public Libraries

We were happy to see Susan Gregory at the meeting and hope the other new directors will join us soon. Adams also welcomed back Seth Petit from his deployment to Afghanistan and thanked him for his service.

**Welcome and Introduction of Executive Committee**

- Honore Bray, Chair (Missoula Public) representing Larger Public Libraries
- Dale Alger, (Roundup Community) representing Smaller Public Libraries
- Becky Mosbacher (Hellgate School District) representing School Libraries
- Ann Rutherford (Miles City Community College) representing Academic Libraries
- Libby Wolfe (Billings PLUK Library) representing Special Libraries
- Cheri Heser (Rosebud County Library) – Eastern representative at large
- Donna Worth (Whitehall Community Library)—Western representative at large

**Welcome New Libraries to the MSC. This will bring total to 166 libraries:**

Baker Public Schools  
Jefferson High School—Boulder  
McCone County Library—Circle  
Missoula County Public Schools  
Target Range School  
Valier Public Library  
Wibaux Public Library

**Roll Call—Dale Alger called roll (attached in separate file)**

**Approval of Fall 2011 Meeting Minutes—ACTION**

Kelly Ann Terry moved for acceptance of the Fall 2011 membership meeting minutes as presented;  
Rhonda Horner seconded  
Motion carried unanimously

**Introduction and RFP Finalist Vendor Demo—Sirsi/Dynix staff**

Adams introduced:

- Brad Whittle, Colorado Springs, CO, vice-president for Global Sales
- Steve Orten, Provo, Utah, Sales Representative

- Carla Clark, Shreveport Louisiana, President LA Library Association and past president of COSUGI, Product Specialist

Clark presented current and new features in Sirsi/Dynix and began with a brief lesson in Opera, calling her presentation “MSC and 9 High Cs”

#### Symphony 3.4.1 features

- Item Group Editor
- Tabbed Displays
- Right-click Power Tools
- Expandable Transaction Lists
- Onshelf Items with Holds Lists—instead of running a report through reports module
- SMS Messaging—send customers notices via text messaging (all or some)
- XML Output for Select Symphony Reports

#### **BREAK 10:30 – 10:45**

Enterprise—would replace e-Library; very patron friendly user interface; handy in a consortia environment; gives the ability to build out an entire website; different look and feel for each library if you like; own branding, color scheme, profile.

- Faceted Searching
- Natural Language searching
- Did you mean?
- Social features

BookMyne—terrific tool for using Smartphone for libraries close to you to search and place holds  
Facebook App—customers can search the MSC catalog right from FB page; SirsiDynix’s “Librarily” enhancement to the Facebook app is coming soon.

Clark reminded attendees that this is a good time for all libraries to explore and evaluate what we have going for us with our ILS

- Configuration decisions and policies
- Visit the online help
- Right-click on wizards to customize defaults
- Talk to other customers on lists and forums
- Visit the Support Center—customer wiki, forums, mentor training list, knowledge base, documentation
- Utilize Mentor to re-train

#### **LUNCH 12:15 – 1:15**

Adams made a special announcement to welcome Richard Quillin, Chair of the State Library Commission and thank him for his attendance.

#### **RFP Discussion—Executive Committee**

Honore Bray introduced the RFP committee who worked so hard on the involved process to choose a vendor. Bray explained that if there is a “yes” vote on the vendor today, the decision will go to the State

Library Commission; if approved there, McHugh, Adams, and Bray will negotiate a contract price with the vendor. We will then set an implementation timeline and proceed to the future.

#### **RFP Decision—ACTION**

Crowley moved, “that the MSC authorize the selection of Sirsi/Dynix as our vendor; to forward this selection to the MT Library Commission for approval; and to also authorize McHugh, Adams, and Bray to negotiate a price with Sirsi/Dynix.” Seconded by Sonia Woods.

**Motion passed unanimously.**

#### **Birds of a Feather Reports**

##### **Cherie Heser, Large Public Libraries**

- Bozeman is just beginning with the Acquisitions module in Workflows and asked for “help or companionship” in the process. The group discussed the moral obligation as part of the Shared Catalog to provide help and companionship to all libraries in the process of improving our services and our proficiency.
- Attendees agreed that the process of reducing the number of item types and home locations should be ongoing.
- Flathead County Library is going paperless, and online registration at other libraries like Missoula Public Library is working very well. The patron signature on the library card is the only writing required.
- There was discussion of maintaining book lists and sharing them with the public. Many libraries had new book lists.
- Communication is very important, and that includes communication among MSC libraries when they add services – sharing information about new projects, equipment, etc. The “trouble ticket” method sometimes means that other libraries with the same problem don’t know that the problem is shared.
- Training and idea sharing are needed in regard to handling difficult patrons. Questions were raised concerning giving cards to people who are always moving on, who have temporary housing, no phone number, etc.

##### **Becky Mosbacher, School Libraries**

- School library membership has reached over 40% of libraries in the catalog; maybe should have two representatives on the Executive Committee
- Linda Gardner from Alberton is retiring at the end of the year
- Considering a Partner-like group for school libraries

##### **Dale Alger, Small Public Libraries**

- There were questions about the cataloging mentors. Is there still a mentor assigned to each new library?
- Libraries liked the response time on the trouble tickets. They wanted everyone to know that the whole staff at MSC is excellent: Ken Adams, Mike Price, Melody Condon, and Amy Marchwick. They appreciate the quick response time.

- Kelly Ann Terry, Director at Lewistown Public Library gave a report on the RFP Committee. She was a committee member.
- Some thought that it is a small annoyance that we can't have budget numbers earlier than early May. Some entities want the budget set before that, especially those on a fiscal year.
- When we break into groups for discussion at the fall and spring meetings, we would like to have a separate room for a discussion so we are not competing with the noise from other groups.
- We discussed the possibility of having a medium public library rep for the executive committee. They like that idea.
- We talked about having better communications with the new members.

#### **Libby Wolfe, Special Libraries**

- Members mentioned glitches in searching in small libraries
- Will work with Mike Price on these issues

#### **Anne Rutherford, Academic Libraries**

- No concerns
- Pleased with RPF decision

#### **Operations and Budget Update**

##### SOFTWARE

- Ebsco Discovery Service – Discover It!
- Symphony 3.4.1 Upgrade – July 2012
- Bookmyne for Apple iOS and Android
- Facebook app
- Plan to segment database because we now have more than 1 million records
- Directors Station Upgrade – Fall 2012

##### TRAINING

- Circulation/Cataloging – Helena, Montana State Library, June 7-8
- Circulation/Cataloging/Reports-DS – Glendive Public Library, June 12-14
- Circulation/Cataloging/Reports-DS – Havre TBA
- 2 to 3 Webinars per month various topics (recorded)

##### FY2012 Budget Update

- All revenue has been collected
- All major bills have been paid
- \$34K remaining unobligated – mostly salary
- \$170K cash balance

#### **FY2013 MSC Budget**

- Based on SD Cost Proposal in RFP response. Bundled Costs
- Modified multiplier in cost break calculation to maintain \$200 break for libraries with <8,000 titles and <1,000 patrons
- Established Directors Station upgrade fund with \$23K collected in FY12
- Estimate \$3K from FY12 salary to apply to FY13 salary

- Moved authority maint to July. FY12 funds applied to FY13
- Increased training, travel, conference and meeting costs
- Applied standard \$300 new library training fee
- Added COSUGI, LITA membership fees and Help Desk subscription
- Removed OCLC EZProxy license (now paid by MSL)

Crowley, speaking as Montana Library Association President, reported that this year the Montana Library Association asked the MSC for a donation toward the MLA conference. The MSC provided a full day of pre-conferences that were very successful and the sessions were free to attendees. Typically, pre-conferences have a charge associated with attendance. To make this training free to attendees, the MSC Executive Committee voted to donate \$1,000 to the 2012 MLA Conference and underwrite the keynote speaker. This was taken from the reserve fund. MLA will continue to ask for a donation from the MSC for conferences. It is not a budget line-item at this time though we could rely on the Executive Committee to make the decision for us in the future.

Bray asked for a motion on this issue.

Discussion: Sue Sillick voiced that the \$1,000 be put into the training line item so that it can be used for any one-day training and not necessarily be specific to the MLA conference.

**Kate Besser moved that MSC give authority to the Exec Committee to give, at their discretion, to the MLA Conference committee up to \$1,000 for pre-conference training at the MLA meeting.**

Discussion: Dale Alger re-voiced Sue's suggestion. Bray said that the motion allows for that \$1,000 to be put anywhere in the budget.

**Motion carried unanimously.**

#### **ACTION—Vote on Budget**

Gale Bacon moves to add \$3,000 more into the training budget from somewhere else in the budget. Ken has authority to re-purpose \$3,000 into training from anywhere within the budget that he deems appropriate.

Kate Besser seconded.

**Motion passed unanimously.**

Sonia Woods moves that we accept the budget as presented for FY13 in the amount of \$341,821.83

Joann Erdahl seconds.

**Motion passed unanimously.**

Bray thanked Montana State Library for their wonderful service. She also thanked the Commission for their support in growing the Montana Shared Catalog. She also thanked all attendees for taking the time to attend this important meeting.

**Adjourn at 2:32 pm**

**Submitted by Kim Crowley, Flathead County Library System**